



PROM – KRÓTKOOKRESOWA WYMIANA AKADEMICKA

Appendix No. 1 to the **RULES FOR RECRUITMENT TO THE PROM – SHORT-TERM ACADEMIC EXCHANGE PROJECT**
AT THE INSTITUTE OF ANIMAL REPRODUCTION AND FOOD RESEARCH, POLISH ACADEMY OF SCIENCES

INFORMATION CLAUSE

(information obligation fulfilled in connection with Articles 13 and 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council)

1. The controller of your personal data in connection with the implementation of the project entitled **PROM – short-term academic exchange** is the **Institute of Animal Reproduction and Food Research of the Polish Academy of Sciences** in Olsztyn 10-683 Olsztyn (hereinafter referred to as the Institute), ul. Trylińskiego 18, REGON 001289340, NIP 739-05-04-515, tel. +48 89 500 32 00, email: instytut@pan.olsztyn.pl.
2. For all matters related to the processing of your personal data, you can contact the Institute's Data Protection Officer at ido@pan.olsztyn.pl.
3. The processing of personal data is lawful and meets the conditions referred to in Article 6(1)(b), (c), (e) and (f), Article 9(2)(g) of Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC.
4. Personal data is necessary for the implementation of the **PROM – short-term academic exchange** project in relation to the European Funds for Social Development Program 2021-2027 (hereinafter FERS), for the collection "Central ICT system supporting the implementation of operational programs" and for the "Collection of personal data from ZUS". We are required to process personal data by law, in particular:
 - a) Regulation (EU) No 2021/1060 of the European Parliament and of the Council of June 24, 2021, laying down common provisions on the European Regional Development Fund, the European Social Fund Plus, the Cohesion Fund, the Just Transition Fund and the European Maritime, Fisheries and Aquaculture Fund, as well as financial rules for those funds and for the Asylum, Migration and Integration Fund, the Internal Security Fund and the Instrument for Financial Support for Border Management and Visa Policy,
 - b) Regulation (EU) 2021/1057 of the European Parliament and of the Council of 24 June 2021 establishing the European Social Fund Plus (ESF+) and repealing Regulation (EU) No 1296/2013 (OJ EU L 231 of 30.06.2021, p. 21, as amended),
 - c) the Act of April 28, 2022, on the principles of implementing tasks financed from European funds in the 2021-2027 financial perspective, in particular Articles 87-93,
 - d) the Act of June 14, 1960 - Code of Administrative Procedure,
 - e) the Act of August 27, 2009 on public finance,
 - f) the Act of October 13, 1998 on the social insurance system.
5. Personal data will be processed solely for the purpose of implementing the PROM – short-term academic exchange project, in particular to confirm the eligibility of expenses, determine the eligibility of participants for support, monitoring, evaluation, control, audit, publication and reporting, as well as information and promotional activities.



PROM – KRÓTKOOKRESOWA WYMIANA AKADEMICKA

eligibility of participants for support, monitoring, evaluation, control, audit, publication, and reporting, as well as information and promotional activities.

6. Your personal data will be entrusted for processing to:
 - a) the Managing Authority – the minister responsible for regional development, ul. Wspólna 2/4, 00-926 Warsaw,
 - b) the Intermediate Body – the National Center for Research and Development, ul. Chmielna 69, 00-801 Warsaw,
 - c) the Agency – the National Agency for Academic Exchange, ul. Polna 40, 00-635 Warsaw,
 - d) an entity participating in the implementation of the project on behalf of the Agency – the Institute of Animal Reproduction and Food Research of the Polish Academy of Sciences, ul. Trylińskiego 18, 10-683 Olsztyn.
7. Your personal data may be transferred to entities conducting evaluation studies on behalf of the Managing Authority, Intermediate Body, Agency, or Institute. Your personal data may also be entrusted to specialist companies conducting inspections and audits under the FERS on behalf of the Managing Authority, Intermediate Body, Agency, or Institute.
8. Providing your data is a prerequisite for receiving support, and refusal to provide it is tantamount to the inability to provide support under the project.
9. Personal data will not be transferred to a third country or international organization.
10. Personal data will not be subject to automated decision-making.
11. Personal data will be stored by the Institute for the period necessary to achieve the purposes of their processing, not shorter than the period resulting from the Act of July 14, 1983, on national archival resources and archives.
12. If you have any questions regarding the processing of personal data:
 - a) by the Managing Authority, please contact the Data Protection Officer (DPO) at the following postal address: ul. Wspólna 2/4, 00-926 Warsaw, or by email: IOD@mfipr.gov.pl,
 - b) by the Intermediate Body, please contact the Data Protection Officer (DPO) by post at ul. Chmielna 69, 00-801 Warsaw or by email at iod@ncbr.gov.pl,
 - c) through the Agency, please contact the Data Protection Officer (DPO) at the following e-mail address: odo@nawa.gov.pl.
13. You have the right to lodge a complaint with the supervisory authority, which is the President of the Personal Data Protection Office.
14. You have the right to access your data and to rectify, delete, or restrict its processing.