

RECRUITMENT RULES FOR THE INTERDISCIPLINARY DOCTORAL SCHOOL OF AGRICULTURAL SCIENCES

§1

1. Recruitment to the Doctoral School is conducted by Recruitment Committees appointed by the Directors of the Managing Units pursuant to the provisions of the Act of 20 July 2018 – The Law on Higher Education and Science (Journal of Laws of 2024, item 1571, as amended), hereinafter referred to as the "Act".
2. The results of the recruitment process are public.
3. The admission limit to the Doctoral School is determined by the Leader after consultation with the Doctoral School Council one month before the start of recruitment. The admission limit results from the number of framework research topics indicated by the Managing Units.
4. In justified cases, at the request of the Director of the Managing Unit, additional recruitment may be carried out each time.
5. Opening and closing dates of recruitment, including the deadline and place for submitting documents and framework research topics are announced on the website of the Doctoral School and the Managing Units (recruitment announcement).
6. A person may be admitted to the Doctoral School if:
 - 1) holds a professional title of Master of Science, Master of Science in Engineering or equivalent, obtained in Poland or another country, where the rules for recognising education obtained abroad are specified in separate regulations, or meets the conditions referred to in Art. 186 paragraph 2 of the Act of 20 July 2018 - The Law on Higher Education and Science (Journal of Laws of 2022, item 574, as amended), hereinafter referred to as the "Act";
 - 2) is not a doctoral student at another Doctoral School;
 - 3) obtained a grade of at least good on the diploma or equivalent to good in the case of a diploma issued by a foreign university;
 - 4) submitted an application for admission to the Doctoral School and all required documents within the deadline specified in the recruitment schedule.

§2

1. The recruitment process is conducted on a competitive basis.
2. The condition for entering the competition is for the candidate to submit a complete set of required documents specified in Annex 1 to the Recruitment Rules to the recruitment system.
3. Candidates with a recognized degree of disability are subject to the same recruitment procedure as other candidates.

4. The recruitment procedure involves the Recruitment Committee awarding points to the candidate for each stage of the procedure and then adding up these points (Appendices 4 and 5 to the Recruitment Rules).
5. The recruitment committee verifies the documents submitted by candidates.
6. The stages in the recruitment process for which the candidate receives points are:
 - 1) evaluation of scientific achievements based on submitted documentation;
 - 2) presentation of research interests and plans related to the topics of the planned research;
 - 3) the interview, which is to demonstrate the candidate's knowledge of the higher education program, in connection with the master's thesis (if prepared), knowledge of English and the framework research topic to which the candidate is applying. In special cases, the interview may be conducted in a teleconference system using an internet messenger, provided that an application in this regard has been submitted in the recruitment system;
 - 4) assessment of the candidate's knowledge in the discipline in which he or she intends to prepare his or her doctoral dissertation.
7. Detailed scoring in each stage is specified in Annexes 4 and 5.
8. The result of the work of the Recruitment Committee is the ranking list(s) presented to the Director of the Managing Unit, on the basis of which an entry is made on the list of doctoral students or a decision is issued to refuse admission to the Doctoral School.
9. Recruitment is conducted in Polish and/or English.

§3

1. The Recruitment Committee consists of:
 - 1) The Director or Head of the Doctoral School in the Managing Unit acting as the chairman of the committee;
 - 2) at least two research workers representing each of the scientific disciplines in which recruitment is being conducted, with at least a postdoctoral degree,
 - 3) the project manager for whom the recruitment is being conducted (if applicable),
 - 4) representative of doctoral students.
2. A member of the Recruitment Committee is impartial and objective in assessing candidates for the Doctoral School and is subject to exclusion from its work in the event of objective circumstances that may give rise to justified concerns as to his impartiality and objectivity.
3. Other persons with an advisory vote, invited by the chairman of the selection committee, may participate in the meeting of the selection committee.

4. The decisions of the Recruitment Committee are made by a simple majority vote in the presence of at least half of the Committee members. In the event of an equal number of votes, the vote of the Committee Chairperson is decisive.
5. The Recruitment Committee performs activities related to the recruitment procedure:
 - 1) sets the date, form and place of the talks;
 - 2) verifies the submitted documents;
 - 3) awards points for individual stages of the recruitment process;
 - 4) creates ranking lists of those with the best results in relation to the framework research topic;
 - 5) provides the candidate with information on meeting the conditions for admission to the Doctoral School;
 - 6) informs the candidate in writing of the decision to refuse admission to the Doctoral School .
6. Admission to the Doctoral School takes place by way of entry on the list of doctoral students.
7. Admission of a foreigner to the Doctoral School takes place by way of an administrative decision.
8. Refusal of admission to the Doctoral School is made by a decision of the Recruitment Committee. The decisions are signed by the chairman of the Recruitment Committee of the Managing Unit .
9. In the event of a decision refusing admission to the Doctoral School, the candidate is entitled to submit a request for reconsideration of the case, within 14 days of its receipt, which must be submitted in writing to the Chairman of the Recruitment Committee.
10. After admission to the Doctoral School, the Institute sends candidates for specialist medical examinations if during their education they may be exposed to harmful, burdensome or hazardous factors to health, in accordance with the Regulation of the Minister of Health of August 26, 2029 *on medical examinations of candidates for secondary schools or higher education and for vocational qualification courses, pupils and students of these schools, students of vocational qualification courses and doctoral students* (Journal of Laws of 2019, item 1651).

§5

1. The principles for taking up and pursuing education at the Doctoral School by foreigners are specified in Section VIII of the Act.

§6

1. The meetings of the Recruitment Committee are recorded in individual and collective minutes. The templates for the minutes are included in Annexes 5 and 6 to the Recruitment Rules.
2. After completing the recruitment process, the summary report is submitted to the Director of the Doctoral School.
3. A sample decision on refusing admission to the Doctoral School constitutes Annex 7 to the Recruitment Rules.
4. In recruitment matters not covered by this document, decisions are made by the Director of the Doctoral School in consultation with the Director of the Managing Unit.

Chairwoman of the Scientific Council

Prof. Urszula Gawlik, Ph.D.

**DOCUMENTS NECESSARY WHEN APPLYING FOR ADMISSION
TO DOCTORAL SCHOOL**

Documents required from candidates:

- a) an application for admission to the Doctoral School, along with a justification and an indication of the framework research topic specified in the recruitment announcement, according to the template set out in **Annex 2** to the recruitment rules;
- b) consent to the processing of personal data for recruitment purposes according to the form set out in **Annex 3** to the recruitment rules;
- c) curriculum vitae (CV) with a list of scientific achievements, employment history and participation in research projects;
- d) personal questionnaire (personal questionnaire, Appendix No. 8);
- e) three ID photos + one in electronic form;
- f) a photocopy of your higher education diploma (or a certificate from your university stating the set date for your master's thesis defense);

In the case of a diploma/certificate issued abroad, the photocopy must also be provided with an apostille or legalised in accordance with generally applicable regulations.

A document (photocopy, original for inspection) confirming the recognition of a foreign diploma, in accordance with the applicable regulations in this respect, as equivalent to a Polish diploma of completion of uniform master's studies or second-cycle studies is also required.

- g) information about the course of studies with the grade point average (photocopy of the index book/diploma supplement with the relevant entries);
- h) a summary of the Master's thesis in Polish or English; and the original of the Master's thesis for review by the Recruitment Committee during the interview;
- i) opinion of the academic supervisor (e.g. master's thesis supervisor) or opinion of the employer;
- j) a statement on previous commenced doctoral studies or doctoral dissertation, education at a doctoral school; and information on the doctoral scholarship received at a doctoral school and the period of its receipt;

The candidate may attach other documents that he or she believes may be important in the recruitment process.

*Application form for admission to the Interdisciplinary Doctoral School of Agricultural
Sciences*

1. Name and surname of the candidate
2. Email address
3. Correspondence address

To: Manager/Director
Interdisciplinary Doctoral School
Agricultural Sciences
Name of the Institute, address

I would like to apply for admission to the Interdisciplinary Doctoral School of
Agricultural Sciences to the framework research topic:

I declare that I have read the Recruitment Rules and the Regulations of the
Interdisciplinary Doctoral School of Agricultural Sciences and accept the provisions contained
therein.

JUSTIFICATION

.....

(date and legible signature of the candidate)

**CONSENT TO THE PROCESSING OF PERSONAL DATA
FOR THE PURPOSES OF RECRUITMENT
INTERDISCIPLINARY DOCTORAL SCHOOL OF AGRICULTURAL SCIENCES**

I,

Name:

Last name:

in accordance with Article 6 paragraph 1 letter a of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as: GDPR) of 27 April 2016 (OJ EU.L No. 119, p. 1)

hereby:

I consent to the processing by the Institute (Administrator) of personal data provided by me within the scope and in accordance with the Principles of recruitment to the Interdisciplinary Doctoral School of Agricultural Sciences, in order to conduct the recruitment procedure with my participation.

.....

(date and legible signature of the candidate)

INFORMATION CLAUSE

In accordance with Article 13 paragraphs 1 and 2 of the GDPR, we inform you that:

- 1) the administrator of your personal data is the Institute With its registered office in (hereinafter: the Institute or the Administrator), ul. address;
- 2) the person authorised by the Administrator for contacts in connection with the protection of personal data is Ms./Mr., e-mail:, tel.:, correspondence address: ul.
- 3) Your personal data will be processed for the purpose of conducting recruitment for doctoral studies at the Interdisciplinary Doctoral School of Agricultural Sciences with your participation and, in the case of qualification, for the purpose of the recruitment procedure;

- 4) Your personal data will be processed on the basis of Article 6 paragraph 1 letter a) of the GDPR to the extent that it concerns the conduct of the recruitment procedure;
- 5) Providing personal data is voluntary, however, failure to provide them will result in refusing to allow you to participate in the recruitment process for the doctoral school;
- 6) Your personal data will not be transferred to a third country or any international organisation;
- 7) Your personal data will not be transferred to third parties for further processing, with the exception of members of the competition jury who may be appointed from outside the Institute's staff;
- 8) Your personal data will be processed until the end of the recruitment process and, in the case of the winner of the competition (recruitment process), until the end of education at the Doctoral School and for the next 6 years in connection with the need for archiving;
- 9) You have the right to access your data, to rectify it, to request its deletion, the right to limit its processing and the right to transfer data;
- 10) You have the right to lodge a complaint with the President of the Personal Data Protection Office if you believe that the processing of your personal data violates the provisions of the GDPR;
- 11) Your data will not be processed in an automated manner, including in the form of profiling.

I declare that I have read the content and received a written copy:

.....
(date and legible signature of the candidate)

Recruitment Stages

- A. Recruitment takes place in three stages:
 I – evaluation of documented achievements,
 II – job interview,
 III – summary evaluation, ranking and recommendation of candidates.
- B. A candidate can receive a maximum of 50 points, including:
 - for documented achievements – up to 10 points.
 - for the interview – up to 40 points.
- C. The Admissions Committee works during the recruitment period for the doctoral school. The Admissions Committee may meet at other times, but only to accept candidates financed from external sources for the entire period of study.

STAGE I – Assessment of documented achievements

Category		Points
AND (grade from master's studies)	Average rating 4.0 – 4.50	0.5
	Average rating 4.51 – 4.75	1
	Average rating from 4.76	2
B* (publications and patents)	Publication without MNiSW points	1
	Publication from the list of the Ministry of Science and Higher Education with the assigned number of points ≤ 70 / or patent application	2
	Publication from the list of the Ministry of Science and Higher Education with an assigned number of points ≥ 100 / or a patent	3
C* Active participation in the conference	Presentation or co-authorship at a session at the Institute/university, student conference, local conference	0.5
	Co-authorship of a conference report (at least a national conference)	1
	Oral presentation at a conference of at least national scope	2
D (Work)	Employment (full-time or contract) or volunteering in a research unit (apart from the diploma thesis, internships and other activities resulting from the study program), min. 2 months	1
E	Certificate of additional professional skills, foreign	1

(Skills)	internship (min. 7 days/internship, e.g. ERASMUS)	
F (Activity)	Activity (function) in a science club, participation in science popularization activities (e.g. science festival) or other documented activity of this type	1

*In each category, the candidate receives the highest score achieved (points in individual categories do not add up)

Stage II – Evaluation of the interview

1. Each member of the Recruitment Committee evaluates the candidate on a scale of 0-40 points.
2. The evaluation of the interview process is made on the candidate evaluation form, the template of which is attached as Annex 5 to the recruitment rules.
3. A member of the committee is excluded from evaluating a candidate of whom he is a potential supervisor or assistant supervisor.

Stage III – Final evaluation and ranking of candidates

1. The sum of the points for documented achievements and for the interview determines the candidate's final grade.
2. The Committee establishes the minimum points above which candidates for a given topic are recommended for admission to the Doctoral School.
3. The commission prepares a ranking of candidates.
4. Once the recruitment procedures are completed, alphabetical lists of accepted candidates are posted on the website.

**CANDIDATE EVALUATION CARD
TO THE INTERDISCIPLINARY DOCTORAL SCHOOL OF AGRICULTURAL
SCIENCES**

INSTITUTE

Name and Surname

Education

Average grades from studies:

Grade on diploma:

Topic to which the candidate is applying:

No.	<i>Scope of assessment</i>	<i>Point range</i>	<i>Number of points awarded</i>
<i>I. STAGE</i>			
1.	<i>Achievements</i>	<i>0-10</i>	
<i>II. STAGE</i>			
1.	<i>Assessment of the candidate's self-presentation and motivation for scientific work</i>	<i>0-10</i>	
2.	<i>Knowledge of the research methods used in a given scientific field</i>	<i>0-10</i>	
3.	<i>Evaluation of the candidate's answers to the questions asked by the Committee members</i>	<i>0-10</i>	
4.	<i>English language proficiency assessment</i>	<i>0-10</i>	
<i>Together STAGE I and II)</i>			

Comments on the Candidate

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MEMBER

DATE AND SIGNATURE OF COMMITTEE

**COLLECTIVE PROTOCOL OF EVALUATION OF CANDIDATES FOR THE
INTERDISCIPLINARY DOCTORAL SCHOOL OF AGRICULTURAL SCIENCES**

INSTITUTE

..... (DATE)

No.	Name and Surname	Number of points obtained	Mean	Ranking Place
1.				
2.				
3.				
4.				
5.				
6.				

Signature of the Chairman of the Recruitment Committee

Seal of

Olsztyn, date

You)

.....

.....

DECISION..../SD/.....

Legal basis: Article 200 section 5 of the Act of 20 July 2018 - The Law on Higher Education and Science (Journal of Laws of 2024, item 1571 , as amended) in connection with Article 104 § 1 and Article 107 §1 and 3 of the Act of 14 June 1960, the Code of Administrative Procedure (Journal of Laws of 2023, items 775 and 803) and § 3 paragraph 7 of the resolution of the Scientific Council No. ... of regarding the determination of the principles of recruitment to the Interdisciplinary Doctoral School of Agricultural Sciences .

The Recruitment Committee of the Institute of Animal Reproduction and Food Research of the Polish Academy of Sciences in Olsztyn, after conducting the recruitment procedure in accordance with the conditions and procedure of recruitment to the Interdisciplinary Doctoral School of Agricultural Sciences:

refuses to admit you to the Interdisciplinary Doctoral School of Agricultural Sciences for the academic year 20.../20....

JUSTIFICATION

.....

Instruction:

This decision is final, however, pursuant to Article 127 § 3 of the Code of Administrative Procedure, the party dissatisfied with its content has the right to file a request for reconsideration of the case.

The application for reconsideration of the case shall be submitted within 14 days of the date of receipt of the decision. The application for reconsideration of the case shall be submitted to the Recruitment Committee of the Institute...

During the time limit for filing a motion to reconsider a case, a party may waive the right to file a motion to reconsider a case against the body that issued the decision. On the day the body that issued the decision receives a statement of waiver of the right to file a motion to reconsider a case by the last party to the proceedings, the decision becomes final and binding.

Under Article 52 § 3 of the Administrative Court Procedure Act, if a party has the right to appeal to the body that issued the decision with a request for reconsideration of the case, the party may file a complaint against that decision without exercising that right. The complaint shall be filed within thirty days of the date of delivery of the decision to the complainant. The complaint to the administrative court shall be filed through the body that issued the decision.

A fee of PLN 200 must be paid for a complaint (§ 2 sec. 1 item 2 of the regulation of the Council of Ministers of 16 December 2003 on the amount and detailed rules for charging a fee in proceedings before administrative courts). The party may apply for the granting of legal aid, including partial or complete exemption from court costs and the appointment of an attorney, legal adviser, tax adviser or patent attorney. The application for the granting of legal aid should include a statement of the party including precise data on the property status and income, and if the application is submitted by a natural person, also precise data on the family status and a statement of the party that they are not employed or have no other legal relationship with an attorney, legal adviser, tax adviser or patent attorney. Declarations are submitted under penalty of criminal liability for making a false statement. The person submitting the declaration is obliged to include the following clause in it: "I am aware of the criminal liability for making a false statement." This clause replaces the court's instruction on criminal liability for making a false statement. The application shall be submitted on an official form according to the established template.

Name and surname

.....
Chairman of the Commission

(handwritten signature)

PERSONAL QUESTIONNAIRE

FOR CANDIDATES FOR THE INTERDISCIPLINARY DOCTORAL SCHOOL
OF AGRICULTURAL SCIENCES

1. Name:
2. Names:
3. Date and place of birth:
4. PESEL:
5. Citizenship:
6. Place of residence (street, house/apartment number, postal code, town, commune, province):
7. Correspondence address:
8. Contact telephone number, e-mail:
9. Date of completion of higher education, name of university, obtained, professional title:
10. Postgraduate studies, research internships, specialist courses:
11. Knowledge of foreign languages:
12. Scientific and professional achievements (active participation in seminars, scientific conferences, list of publications, other achievements):

Conditions for the admission of foreigners enabling them to undertake education in Polish or English

1. Foreigners may undertake education conducted in Polish if they demonstrate knowledge of the Polish language, i.e.:
 - 1) complete a one-year preparatory course to study in Polish at institutions designated by the minister responsible for higher education, or
 - 2) have a certificate of knowledge of the Polish language issued by the State Commission for the Certification of Knowledge of Polish as a Foreign Language or
 - 3) have completed a post-primary school abroad where classes were conducted in Polish or
 - 4) have completed secondary school in Poland or
 - 5) have completed higher education in Poland in a field taught in Polish or
 - 6) During the interview, they will receive confirmation that their preparation and level of knowledge of the Polish language allow them to undertake education in Polish.
2. Foreigners may undertake education conducted in a foreign language if:
 - 1) they hold a document confirming knowledge of the foreign language in which the education is conducted, listed in Annex No. 10 to this Resolution, provided that documents confirming knowledge of a foreign language also include certificates, diplomas or other documents confirming completion of a post-primary school abroad, in which classes were conducted in the same foreign language in which the foreigner will receive education in Poland, as well as a diploma of completion of higher education in Poland conducted in the same foreign language in which the foreigner will receive education at a doctoral school or;
 - 2) during the interview, they will demonstrate knowledge of the language at a level that the Recruitment Committee considers sufficient to undertake education in English, which will be confirmed by an appropriate entry in the Assessment Card (Appendix No. 5).
3. Foreigners may undertake education conducted in English if:
 - a) they hold a document confirming knowledge of English, listed in Annex 10 to these Rules, provided that documents confirming knowledge of English also include certificates, diplomas or other documents confirming completion of a post-primary school abroad in which classes were conducted in English, as well as a diploma of completion of higher education studies in Poland conducted in English, or;
 - b) during the interview, they will demonstrate knowledge of the language at a level that the Recruitment Committee considers sufficient to undertake education

in English, which will be confirmed by an appropriate entry in the Assessment Card (*Appendix No. 4*).

4. In addition to the documents listed in Annex 1, foreigners must submit:
 - 1) legalization or nostrification documents of documents:
 - a) a copy of a diploma confirming the professional title of Master of Science, Master of Science in Engineering or equivalent, together with a supplement, if issued (original documents available for inspection) or a diploma referred to in Art. 326 sec. 2 item 2 or 327 sec. 2 of the Act giving the right to apply for the award of a doctoral degree in the country in whose higher education system the university that issued it operates, subject to item 3;
 - b) in the case of persons referred to in art. 186 sec. 2 of the Act, a copy of the first-cycle diploma with a supplement, if issued (original documents available for inspection) or a certificate of completion of the third year of uniform master's studies; if issued by a university outside the territory of the Republic of Poland;
 - 2) a copy of your identity document;
 - 3) a photocopy of documents entitling the holder to reside in the territory of the Republic of Poland, if they were issued before or during the recruitment procedure, or a statement by the foreigner that he or she will present the relevant documents immediately after starting his or her studies in the event of being qualified for the doctoral school;
 - 4) one of the documents confirming knowledge of the Polish language in the case of the desire to undertake education in Polish or one of the documents confirming knowledge of a foreign language in the case of the desire to undertake education in English, indicated in Annex No. 10;
 - 5) a copy of the health or accident insurance policy for the period of education in Poland or the European Health Insurance Card or a declaration by the foreigner that he or she will join the National Health Fund immediately after starting education.
5. At the request of the Institute, documents submitted by a candidate during the recruitment process should be translated into Polish.

TYPES OF DOCUMENTS CONFIRMING FOREIGNERS' KNOWLEDGE OF A FOREIGN LANGUAGE

1. Diplomas of completion:
 - 1) studies in philology in the field of foreign languages or applied linguistics;
 - 2) a teachers' college of foreign languages;
 - 3) the National School of Public Administration, hereinafter referred to as KSAP.
2. A document issued abroad confirming the award of an academic degree or title – the language of instruction at the institution providing the education is recognised.
3. A document confirming completion of higher education or postgraduate studies conducted abroad or in the Republic of Poland – the language of instruction is recognized if the language of instruction was exclusively a foreign language.
4. A document issued abroad and recognized as equivalent to a secondary school-leaving certificate – the language of instruction is recognized.
5. International Baccalaureate Diploma Diploma).
6. European Baccalaureate Diploma Baccalaureate).
7. Certificate of passing the ministerial examination in:
 - 1) Ministry of Foreign Affairs;
 - 2) the ministry serving the minister responsible for the economy, the Ministry of Foreign Economic Cooperation, the Ministry of Foreign Trade and the Ministry of Foreign Trade and Maritime Economy;
 - 3) Ministry of National Defence – level 3333, level 4444 according to STANAG 6001.
8. A certificate confirming knowledge of a foreign language, issued by KSAP as a result of a linguistic verification procedure.
9. A certificate issued by KSAP confirming qualifications to work in a high-ranking state position.
10. Document confirming entry on the list of sworn translators.
11. Certificates confirming knowledge of foreign languages at least at B2 level on the global language proficiency scale according to " Common European Framework of Reference for Languages : learning, teaching, assessment (CEFR) ”:
 - 1) certificates issued by institutions associated with the Association of Language Testers in Europe (ALTE) – levels ALTE Level 3 (B2), ALTE Level 4 (C1), ALTE Level 5 (C2), in particular the certificates:
 - a) First Certificate in English (FCE), Certificate in Advanced English (CAE), Certificate of Proficiency in English (CPE), Business English Certificate (BEC) Vantage – at least Pass, Business English Certificate (BEC) Higher, Certificate in English for International Business and Trade (CEIBT),
 - b) Diplome d'Etude en Langue Française (DELFI) (B2), Diplôme Approfondi de Langue Française (DALF) (C1), Diplôme Approfondi de Langue Française (DALF) (C2); Test de Connaissance du Français (TCF), levels 4 (B2), 5 (C1), 6 (C2); Diplôme de Langue Française (DL) (B2), Diplôme Supérieur Langue et Culture Françaises (DSLCP), Diplôme Super d'Etudes French Modernes (DS) (C1), Diplôme de Hautes Études Françaises (DHEF) (C2),
 - c) Test Deutsch als Fremdsprache (TestDaF); Zertifikat Deutsch für den Beruf (ZDFB) (B2), Goethe-Zertifikat B2, Zentrale Mittelstufenprüfung (ZMP) (C1), Goethe-Zertifikat C1 (Zentrale Mittelstufenprüfung) (ZMP), Zentrale Oberstufenprüfung (ZOP) (C2), Goethe-

- Zertifikat C2 (Zentrale Oberstufenprüfung) (ZOP), Kleines Deutsches Sprachdiplom (KDS) (C2), Grosses Deutsches Sprachdiplom (GDS) (C2),
- d) Certificato di Conoscenza della Lingua Italiana CELI 3 (B2), Certificato di Conoscenza della Lingua Italiana CELI 4 (C1), Certificato di Conoscenza della Lingua Italiana CELI 5 (C2); Certificate Italian Commercial CIC A (C1),
- e) The Diplomas of Spain how about Lengua Extranjera (DELE): El Diploma de Español Nivel B2 (Intermedio), El Diploma de Español Level C2 (Superior),
- f) Diploma Intermédio de Português Língua Estrangeira (DIPLE) (B2), Diploma Avançado de Português Língua Estrangeira (DAPLE) (C1), Diploma Universitário de Português Língua Estrangeira (DUPLE) (C2),
- g) The Netherlands as a Wish Taal / Dutch as a Foreign Language (CnaVT) – Profiel Professionals Taalvaardigheid (PPT) (B2)/Profile Professional Language Proficiency (PPT) (B2), Profiel Taalvaardigheid Hoger Onderwijs (PTHO) (B2)/Profile Language Proficiency Higher Education (PTHO) (B2), Profiel Academic Taalvaardigheid (PAT) (C1)/Profile Academic Language Proficiency (PAT) (C1); Nederlands als Tweede Taal II (NT2-II) (B2)/Dutch as a Second Language II (NT2-II) (B2),
- h) Prøve i Dansk 3 (B2), Studieprøven (C1),
- i) Certificate of Slovene on the Intermediate Level (B2) , Certificate of Slovene on the Advanced Level (C1) ;

2) certificates of the following institutions:

- a) Educational Testing Service (ETS) – in particular certificates : Test of English as a Foreign Language (TOEFL) – at least 87 points in the Internet-Based Test (iBT) version ; Test of English as a Foreign Language (TOEFL) – at least 180 points in the Computer-Based Test (CBT) version supplemented by at least 50 points from the Test of Spoken English (TSE); Test of English as a Foreign Language (TOEFL) – at least 510 points in the Paper-Based Test (PBT) version supplemented by at least 3.5 points from the Test of Written English (TWE) and at least 50 points from the Test of Spoken English (TSE); Test of English for International Communication (TOEIC) – at least 700 points ; Test de Français International (TFI) – at least 605 points ,
- b) European Consortium 16ort he Certificate of Attainment in Modern Languages (ECL),
- c) City & Guilds , City & Guilds Pitman Qualifications , Pitman Qualifications Institute – in particular certificates : English for Speakers of Other Languages (ESOL) – First Class Pass at Intermediate Level, Higher Intermediate Level, Advanced Level; International English for Speakers of Other Languages (IESOL) – "Communicator" level , "Expert" level , " Mastery " level ; City & Guilds Level 1 Certificate in ESOL International (reading , writing and listening) Communicator (B2) 500/1765/2; City & Guilds Level 2 Certificate in ESOL International (reading , writing and listening) Expert (C1) 500/1766/4; City & Guilds Level 3 Certificate in ESOL International (reading , writing and listening) Mastery (C2) 500/1767/6; Spoken English Test (SET) for Business – Stage B level "Communicator", Stage C level "Expert", Stage C level " Mastery "; English for Business Communications (ECB) – Level 2, Level 3; English for Office Skills (EOS) – Level 2,
- d) Edexcel , Pearson Language Tests, Pearson Language Assessments – in particular certificates : London Tests of English, Level 3 (Edexcel Level 1 Certificate in ESOL International); London Tests of English, Level 4 (Edexcel Level 2 Certificate in ESOL International); London Tests of English, Level 5 (Edexcel Level 3 Certificate in ESOL International),
- e) Education Development International (EDI), London Chamber of Commerce and Industry Examinations Board – in particular certificates : London Chamber of Commerce and Industry Examinations (LCCI) – English for Business Level 2, English for Business Level 3, English for Business Level 4; London Chamber of Commerce and Industry Examinations (LCCI) – Foundation Certificate for Teachers of Business English (FTBE); London Chamber of Commerce and Industry Examinations (LCCI) – English for Tourism Level 2 – "Pass with " level Credit ", level "Pass with Distinction ",
- f) University of Cambridge ESOL Examinations , British Council, IDP IELTS Australia – in particular certificates : International English Language Testing System IELTS – above 6 points ,

- g) The Chamber of Commerce and Industry of Paris (CCIP) – in particular certificates : Diplôme de Français des Affaires 1er degré (DFA 1) (B2), Diplôme de Français Professionnel (DFP) Affaires B2, Diplôme de Français des Affaires 2ème degré (DFA 2) (C1), Diplôme de Français Professionnel (DFP) Affaires C1,
- h) Goethe-Institut, Deutscher Industrie- und Handelskammertag (DIHK), Carl Duisberg Center (CDC) – in particular certificates : Prüfung Wirtschaftsdeutsch International (PWD) (C1),